

Campus and Classroom Accessibility

Classroom Accessibility Coordinator Contact Information

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Campus Walk-Throughs

The Office of Accessibility staff is available to walk with you to determine accessible routes and assess classroom furniture prior to the beginning of each semester. Campus walk-throughs are intended to help you feel prepared and confident at the onset of each semester. Please speak with your Disability Specialist if you are interested in a walk-through. Also, please meet with your Disability Specialist if you have any evacuation concerns.

Accessible Seating Arrangements

The Office of Accessibility assists students with mobility and other health-related issues to ensure accessible classrooms. Eligible students may request accessible furniture arrangements through STARS. Accessible seating options include:

- Adjustable height, padded chair
- Non-adjustable height, padded chair
- Padded chair with no arms
- Plastic chair
- Table (in lieu of desk)

Please request accessible seating arrangements in STARS at least **four weeks prior** to the start of the semester. For requests after this time, we will make a good faith effort to ensure an accessible environment, but there may be a delay in services for specific accessible classrooms and furniture. This is especially true if a request is made after the start of a semester.

Classroom Relocation

Eligible students may request classrooms to be relocated in STARS at least **four weeks prior** to the start of the semester. Classrooms that are not accessible and/or not in close proximity to other classes may be relocated. In the event that your classroom cannot be moved, your Disability Specialist will discuss other options with you. Please speak with your Disability Specialist if you have questions about relocating a classroom.

Lock-In Class

Eligible students may request to “Lock-In” classroom locations in STARS at least **four weeks prior** to the start of the semester. Always review your schedule in advance to make sure that it will work for you. If you would like to ensure that a class location will not be moved, you can select to “Lock-In” the classroom in STARS. If a locked-in class requires relocation, the OA will first contact you.

*Important: Do not select **both** lock-in and relocation for one class. Choose to either relocate **or** lock-in each class. Be sure to only check to relocate the classes that you are requesting to be moved.*